

Home and Family Counselling Incorporated
Financial Statements
For the year ended 31 March 2011



**Home and Family Counselling Incorporated
Financial Statements
For the year ended 31 March 2011**

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Home and Family Counselling Incorporated
Financial Statements
For the year ended 31 March 2011

Directory

Mission Statement Home and Family Counselling is dedicated to promoting the well-being of all individuals, improving relationships and enhancing family life.

Vision Statement Our vision is that Home and Family Counselling is recognised within the Auckland Region as the leading provider of individuals, couples and family counselling and group work where no individual is denied access because of their financial status.

Organisation activities To raise funds, and to provide counselling and group programmes for individuals and families in Auckland

Address: 344 Mt Eden Road 2A Seaview Ave 575 Whangaparaoa Rd
Mt Eden Northcote Stanmore Bay
Auckland 1024 North Shore 0627 Hibiscus Coast 0932

Auditor: Carlton - DFK
Auckland

Bankers: ASB Auckland

Solicitors: Glaister Ennor
Penney Patel Law

Board: Sam Fairhall (Chair)
Ann Hargreaves (resigned 25 August 2010) / Robin Yates (Vice Chair)
Ian Jagger (Treasurer)
Michael Perry (Minutes Secretary)
Michael Adams (resigned 8 March 2011)
Eric Allan
Christine Fenby (elected 25 August 2010)
Edwina Pio
Carol White

Home and Family Counselling Incorporated
Statement of Financial Performance
For the year ended 31 March 2011

	Note	2011	2010
Income			
Client Donations		215,931	211,818
Contract Counselling and Court Work		62,999	65,534
Donations	4	223,022	231,977
Grants	5	440,861	467,720
Sundry Income	6	15,955	16,729
Total Operating Income		958,768	993,778
Less Expenditure			
Audit Fee		760	1,810
ACC Levies		3,240	4,230
Advertising, Printing & Stationery		8,127	9,546
Bequests		5,456	-
Computer Expenses		10,029	9,514
Depreciation	10	19,423	12,684
Fundraising		11,110	11,638
Counselling Awareness Week		-	-
Postage and Sundry Expenses		43,151	41,471
Rates, Insurance and Electricity		18,628	12,077
Rent	8,11	101,899	100,000
Repairs and Maintenance		7,493	7,312
Staff Recruitment		-	901
Telephones		10,539	7,903
Training, Education, Supervision and Library		23,525	34,709
Travel		1,992	2,132
Wages and Salaries		792,694	709,674
Total Expenditure		1,058,066	965,602
Net Operating Surplus/(Deficit)		(99,298)	28,176

The accompanying notes and Auditors Report form an integral part of the financial statements.

Home and Family Counselling Incorporated
Statement of Movements in General Funds
For the year ended 31 March 2011


	Notes	2011	2010
General Funds as at 1 April 2010		232,728	204,552
Net Surplus/(Deficit)		(99,298)	28,176
Total Recognised Revenues and Expenses		(99,298)	28,176
Closing Balance of General Funds		<u>133,430</u>	<u>232,728</u>

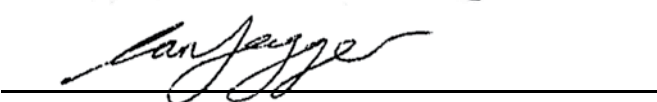
The accompanying notes and Auditors Report form an integral part of the financial statements.

Home and Family Counselling Incorporated
Statement of Financial Position
As at 31 March 2011

	Note	2011	2010
General Funds			
Property Maintenance Provision	7	6,000	6,000
Retained earnings	2	127,430	226,728
Total General Funds		<u>133,430</u>	<u>232,728</u>
<i>Represented by:</i>			
Current Assets			
Petty Cash	14	130	130
Cash and Deposits at Bank	14	86,413	49,268
Sundry Debtors and Accruals	13	4,056	1,707
Inventory on Hand at Valuation		500	500
GST (payable)/ refundable		(6,499)	11,132
Advance to Home & Family Trust Board		90,250	120,000
Total Current Assets		<u>174,850</u>	<u>182,737</u>
Current Liabilities			
Sundry Creditors	12	68,801	47,226
Unearned Income		168,710	115,113
Total Current Liabilities		<u>237,511</u>	<u>162,339</u>
Property, Plant and Equipment	3	196,091	212,330
Net Assets		<u>133,430</u>	<u>232,728</u>

Signed for and on behalf of the Society


 _____ Chairperson


 _____ Treasurer

2-8-2011

2/8/2011

The accompanying notes and Auditors Report form an integral part of the financial statements.

Home and Family Counselling Incorporated

Notes to the Financial Statements For the year ended 31 March 2011

1. Statement of Accounting Policies

The Home and Family Counselling Incorporated is a Society registered under the Incorporated Societies Act 1908. The financial statements of the Society are a general purpose report which has been prepared in accordance with generally accepted accounting practice.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the Society.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

- Investments are stated at cost
- Property plant and equipment are recorded at cost less accumulated depreciation.
- Depreciation is provided on a diminishing value basis on all tangible fixed assets other than the freehold land, at rates calculated to allocate the assets cost less estimated residual value over their estimated lives. The depreciations rates used are:
 - i) Chattels 11.4% to 48%, depending on category
 - ii) Leasehold improvements 2% DV
- The financial statements have been prepared on a GST exclusive basis.
- The Society qualifies for differential reporting as it is not publicly accountable, and it is not large as defined in the Framework for Differential Reporting. The Society has taken full advantage of all differential reporting exemptions.
- Operating leases are those which all the risks and benefits are substantially retained by the lessor. Lease payments are expensed in the periods the amounts are payable.
- Inventories are valued by the Board at the lower of cost and net realisable value. Cost is determined on a first-in-first-out basis. Where necessary, the Board have provided for slow-moving and obsolete stock, in order to better reflect net realisable values.
- Grants and donations are recognised as operating revenue on a cash basis, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met.
- Receivables are stated at their estimated realisable value.
- Income tax – The Society has charitable status and is exempt from income tax.

Changes in Accounting Policy

There have been no material changes in accounting policies. All policies have been applied on a basis consistent with those in previous years.

Home and Family Counselling Incorporated

Notes to the Financial Statements For the year ended 31 March 2011

2. Retained Earnings	2011	2010
Opening Balance	226,728	198,552
Net Surplus/(Deficit)	<u>(99,298)</u>	<u>28,176</u>
	127,430	226,728

3. Property, Plant and Equipment

	2011		
	Cost	Accumulated Depreciation	Net Book Value
Leasehold Improvements	180,372	13,520	166,852
Chattels	161,937	132,698	29,239
	<u>342,309</u>	<u>146,218</u>	<u>196,091</u>

	2010		
	Cost	Accumulated Depreciation	Net Book Value
Leasehold Improvements	180,372	10,116	170,256
Chattels	158,440	116,367	42,074
	<u>338,812</u>	<u>126,482</u>	<u>212,330</u>

4. Donations	2011	2010
Charitable Trusts	81,983	95,940
Other	22,683	33,766
ASB Community Trust	61,299	30,800
Fundraising Events	<u>57,057</u>	<u>71,471</u>
	223,022	231,977

Home and Family Counselling Incorporated

Notes to the Financial Statements For the year ended 31 March 2011

5. Grants	2011	2010
New Zealand Lottery	53,369	37,087
CYFS	380,450	413,838
COGS	7,042	16,795
	<u>440,861</u>	<u>467,720</u>

6. Sundry Income	2011	2010
Subscriptions	951	1,040
Interest Received	2,867	9,646
Room Hire	1,002	460
Other	6,095	(2,268)
Supervision	5,040	7,850
	<u>15,955</u>	<u>16,729</u>

7. Property Maintenance Reserve

The property maintenance reserve has been set aside as set out in the lease agreement.

8. Related Party

During the year the Society rented their premises from the Home and Family Trust Board, no debts have been written off or forgiven during the year. 2011: 90,250 (2010: 120,000)

9. Commitments and Contingencies

There are no material commitments and contingencies as at 31 March 2011 (2010 Nil).

10. Depreciation	2011	2010
Chattels	3,607	9,077
Leasehold Improvements	15,816	3,607
	<u>19,423</u>	<u>12,684</u>

Home and Family Counselling Incorporated

**Notes to the Financial Statements
For the year ended 31 March 2011**

11. Operating Lease Commitments

Non-Cancellable	2011	2010
Operating Leases		
Up to one year	62,500	62,500
More than One Year	300,000	350,000

12. Sundry Creditors

	2011	2010
Trade creditors	41,251	30,066
Payroll		
PAYE	27,550	17,160
	<u>68,801</u>	<u>47,226</u>

13. Sundry Debtors and Accruals

	2011	2010
Other debtors	2,679	1,387
Department of Courts	1,377	320
CYFS	-	-
Rent	-	-
	<u>4,056</u>	<u>1,707</u>

14. Statement of Uncommitted Funds

	2011	2010
Funds held:		
Cash	130	130
Bank Accounts	86,413	49,268
	<u>86,543</u>	<u>49,398</u>
To meet the following commitments:		
Current liabilities	68,801	47,226
	<u>17,742</u>	<u>2,172</u>

15. Financial Instruments

Credit Risk

Financial instruments which potentially subject the Society to credit risk principally consist of bank balances, accounts receivable and investments.

Maximum exposures to credit risk as at balance date are:

	2011	2010
Bank Accounts	86,413	49,268
Sundry Debtors and Accruals	4,056	1,707
Term Deposits	-	-
	<u>90,469</u>	<u>50,975</u>

No collateral is held on the above amounts.

Home and Family Counselling Incorporated

Notes to the Financial Statements For the year ended 31 March 2011

Concentrations of Credit Risk

The Society is not exposed to any concentrations of credit risk.

Credit Facilities

The Society does not have a bank overdraft facility.

Interest Rate Risk

The Society is exposed to interest rate risk in that the future interest rate movements will affect the returns earned, cash flows, and the market value of all financial instruments.

Fair values

The carrying amount of bank balances, accounts receivable, investments, and accounts payable, is the fair value for each of these classes of financial instrument.

16. Segment Reporting

The Society has only one activity as a non-profit organisation for the provision of social services. All operations are carried out within New Zealand.

17. Events Subsequent to Balance Date

No material events have occurred between 31 March 2011, and the date on which the Statement of Position was signed.

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF HOME AND FAMILY COUNSELLING INCORPORATED

Report on the Financial Statements

We have audited the financial statements of Home and Family Counselling Incorporated on pages 2 to 9 which comprise the statement of financial position as at 31 March 2011, statement of movements in equity and notes to the financial statements for the period then ended.

Board's Responsibility for the Financial Statements

The Board is responsible for the preparation of financial statements in accordance with generally accepted accounting practice in New Zealand and that give a true and fair view of the matters to which they relate, and for such internal control as the Board determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditors we have no relationship with or interests in Home and Family Counselling Incorporated.

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF HOME AND FAMILY COUNSELLING INCORPORATED (continued)

Opinion

In our opinion, the financial statements on pages 2 to 9

- comply with generally accepted accounting practice in New Zealand,
- give a true and fair view of the financial position of Home and Family Counselling Incorporated as at 31 March 2011 and the results of its operations for the year ended on that date.

Report on Other Legal and Regulatory Requirements.

We have obtained all the information and explanations that we have required.

In our opinion proper accounting records have been kept by Home and Family Counselling Incorporated as far as appears from an examination of those records.


Carlton DFK

Chartered accountants
Auckland

5 August 2011

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